

Company Statement - Coronavirus (COVID 19)

17th March 2020

Dear Customer,

In regards to the current situation with Covid-19 we would like to share some important information with you to keep you up to date with our operations.

Our focus remains on 'Business as Usual' and providing an uninterrupted service to you, our valued customer, whilst remaining diligent and responsive to government recommendations and guidance.

We understand that concerns about the impact to customer's are front of mind, so hopefully, the below will help shed some light on our operations

Staff

- We have taken additional steps of providing all staff with clear information on the virus, methods of control and NHS / Government websites for their reference.
- We have equipped our premises with several hand sanitising stations and are continuing to undertake additional cleaning procedures.
- We have equipped our staff with antibacterial wipes to use freely
- We expect any employee suffering from the recognised symptoms of the corona virus infection to not come into work and stay home.

Customers

- We ask wherever possible to keep contact with our staff to a minimum to ensure the health and wellbeing of our customers and staff
- We ask you make us aware before the fitting date if you or anyone in your household has any symptoms of illness relating to coronavirus
- We ask you to give us as much notice as possible if you wish to postpone your planned works.

Lastly, we sincerely wish that the impact on our customers, their families and their businesses, is minimal. If you did have any additional questions please do not hesitate to get in contact with us.

Our contact details if needed, don@ridonglass.co.uk or ben@ridonglass.co.uk or phone 023 8022 5622.

Best Regards,

The Ridon Glass Team